

ST. PETER LUTHERAN CHURCH COUNCIL MEETING MINUTES  
JULY 8, 2024

Members Present: Pastor Ed Ruble, Harold Bruns, Bill Duggan, Kathy Fotheringham, Gary Goodykoontz, Barb Heffner, Linn Kracht, Jan Ludwig, Dave Marquette, Glenn Noffsinger, Rebekah Seng and Nancy Wozniak.

Not Present: Sue Eifler.

Barb Heffner called the meeting to order at 6:00 p.m. which was held via Zoom. It was determined that a quorum was established.

Pastor Ruble led the opening prayer.

It should be noted that unless otherwise indicated, Pastor Ruble abstained from voting on matters.

Approval of the Agenda as Amended: It was moved by Nancy Wozniak, supported by Dave Marquette to approve the Agenda with additions. Motion approved unanimously.

Devotions:

Linn Kracht provided the devotions from Mysteries of Faith based on 1st Timothy 3:16.

Devotion for August — Kathy Fotheringham.

Devotion for September—Harold Bruns.

Linn wondered if the Council could examine the Social Statements of the ELCA as part of the devotions.

Approval of Minutes:

It was moved by Dave Marquette, supported by Rebekah Seng to approve the June 10, 2024, Church Council Meeting Minutes. Motion approved unanimously.

Financial Reports (Subject to Audit):

Finance Committee Meeting Review. Minutes were provided for Council review prior to the meeting.

June 2024 Budget Activity Report. It was motioned by Rebekah Seng, supported by Bill Duggan to approve the June 2024 Budget Activity Report. Motion approved unanimously.

June 2024 Fund Balance Report. It was motioned by Bill Duggan, supported by Dave Marquette to approve the June 2024 Fund Balance Report. Linn Kracht inquired whether we have received the grant money and Gary Goodykoontz reported that we have not received it. Motion approved unanimously.

Pastor Report:

Pastor Ed Ruble provided a report. Theology on Tap will be on July 31<sup>st</sup>. Location to be

announced. Rebekah Seng reported that the email address that should be used for her for reports is rebekahseng@comcast.net.

It was motioned by Linn Kracht, supported by Bill Duggan to accept the July 2024 Pastor's Report. Motion approved unanimously.

#### Old Business:

1. Pete's Pantry Task Group. Tabled.
2. Where are they now? We updated Servant Keeper. In the process of doing that, there is a team of folks looking at the data and starting to make the updates. The plan is to make a new directory based on the updated data. It will be worked in as we transition to a new office admin.
3. Update Constitution/By-Laws. Barb Heffner reported that the committee met and divided up the chapters with each member taking two chapters. Linn Kracht has made a report on his chapters. The committee will meet again on July 25<sup>th</sup> at 10:00 a.m. at church to discuss what has been found so far. It is a work in progress.
4. Progress/Funding for Parking Lot Lights. Dave Marquette reported that he received the updated quote from Motor Shop Electric. The project now involves replacing the existing lights by the basketball backboard with a double-headed light, replacing the wall pack on the side of the sanctuary and the one over the education wing backdoor, replacing the silicone light over the wing wall on the front side of the sanctuary and adding another light on the wing wall on back side of the sanctuary. There has been discussion that we may at some point put up a pole building where one of the poles was supposed to go. There would be a light on the pole building that would serve the same purpose. The Property Committee is recommending that we revise the scope of work to the new quote that Dave discussed. The cost is now \$8,877.48. Half of the money will come from the Endowment Fund and the other half will come from fundraising. There has been \$750 donated so far, but we have not done any real fundraising. Barb Heffner asked if we could put something in the bulletin to see if we could get additional money. Pastor Ed did approach Consumers Energy about any available grants and was advised that there was no money available for our project. We are looking to raise \$4,500. Pastor Ed said he would put something in the bulletin that includes an update that the scope and the cost have been reduced since this was originally approved by the congregation. Dave Marquette will contact Motor Shop Electric to see if they will continue to honor the new quote while we raise the funds.

It was motioned by Dave Marquette, supported by Linn Kracht to approve the change in scope and the reduction in price to the parking lot lights as is mentioned in the Property Committee minutes. Motion approved unanimously.

Linn Kracht recommended that the announcement be emailed to the congregation as well so that those who are not getting the bulletin can get the information another way. Pastor Ed said he would ask Barb Marquette to send out an email.

5. Pest Control Update. Dave Marquette will put together a pest log to be kept in the office.
6. Office Administration Transition Update. Pastor Ed has been having conversation with Barb Marquette and is continuing to move through the process. Pastor provided a job

description. Barb Heffner said it needs to be broken down into core tasks. Additional tasks could then be handled by volunteers. This will be part of the budget discussions starting next month.

7. Heimlich Maneuver Device/Narcan/First Aid Kits. Pastor Ed has been trying to get together with Dan the Boy Scout troop leader to discuss providing us with training on the use of the Narcan kits. We are also looking at ordering some of the baby choking devices. Also, our First Aid Kits are not up to date. Barb Heffner spoke with Karen Lukowski, and she is willing to work with Pastor Ed and Dan to get all our first aid kits up to date. Pastor Ed reported that the Narcan kits are in with the AED. Pastor Ed has also told the leaders of the food pantry about this.

#### New Business:

1. Undesignated gift of \$15,000 to go to Endowment Fund II. It was motioned by Harold Bruns, supported by Kathy Fotheringham that the undesignated gift of \$15,000 go to Endowment Fund II. Jan Ludwig reported that the money was a gift from a former parishioner from the estate of her parents. Pastor Ed said that in meeting with the individual he really believes that it is an estate gift and wishes to honor that. Gary Goodykoontz reported the money will earn more in the Endowment Fund II than in other accounts we have. Motion approved unanimously.
2. Free will offering from Bratfest to go to diaper changing stations. It was motioned by Dave Marquette, supported by Kathy Fotheringham that the free will offering from Bratfest go to the purchase of two diaper changing stations. Dave Marquette said he has had discussions with mothers that they have concerns about diaper changing stations. He said that the funeral home where Barb works has roll-around diaper changing stations. It was moved by Linn Kracht, supported by Bill Duggan to amend the motion to use money from the Memorial Fund. Pastor Ed advised that the Memorial Fund has its own governing board, so Council does not approve it. Pastor Ed recommended tabling this to see if the Memorial Fund wishes to fund this, then it can be entrusted to the Property Committee based on research to determine what type of changing station to purchase that would meet our standards for cleanliness and safety. The committee for the Memorial Funds is Colleen Kracht and Nancy Wozniak. Dave Marquette also said we would need to buy another Diaper Genie. Gary Goodykoontz confirmed that there is \$16,192 in Memorial Fund. The designation of the offering was tabled. Dave Marquette would like recommendations.
3. The Boy Scouts property. The Boy Scouts moved their property to the nursery. It is currently a mess. Dave Marquette said that he and Pastor Ed plan to talk with the leaders about adding another shed or building. They will also go through the Cub Scout shed and get rid of items so they can use the shed. Dave Marquette believes it would be a good idea to put a lock on the door with a copy of the key kept in the office. Christian Life will determine where the toys will go.

#### Committee Reports:

1. Christian Life – met 6/16/24.
2. Finance/Stewardship – met 7/7/24.
3. Outreach – met 6/17/24.
4. Worship & Music – did not meet.

5. Property – met 6/21/2024.

It was moved by Dave Marquette, supported by Rebekah Seng to accept the Committee Reports. Motion approved unanimously.

Pastor Ed reported that Lucille Dubay's Celebration of Life will be on Saturday. The family is catering the main dish and we will provide salad and dessert.

The meeting closed with the Lord's Prayer.

The next meeting will be on August 12, 2024, at 6:00 p.m.

Respectfully Submitted by Church Council Member,  
Sue Eifler