

ST. PETER LUTHERAN CHURCH COUNCIL MEETING MINUTES  
August 12, 2024

Members Present: Pastor Ed Ruble, Harold Bruns, Bill Duggan, Sue Eifler, Kathy Fotheringham, Barb Heffner, Jan Ludwig, Dave Marquette and Glenn Noffsinger.

Not Present: Gary Goodykoontz, Linn Kracht, Rebekah Seng and Nancy Wozniak.

Barb Heffner called the meeting to order at 6:00 p.m. which was held via Zoom. It was determined that a quorum was established.

Pastor Ruble led the opening prayer.

It should be noted that unless otherwise indicated, Pastor Ruble abstained from voting on matters.

Approval of the Agenda: It was moved by Bill Duggan, supported by Dave Marquette to approve the Agenda. Motion approved unanimously.

Devotions:

Kathy Fotheringham provided the devotions from Rev. Jan Schnell Rippentrop.

Devotions for September—Harold Bruns.

Approval of Minutes:

It was moved by Dave Marquette, supported by Bill Duggan to approve the July 8, 2024, Church Council Meeting Minutes. Motion approved unanimously.

Financial Reports (Subject to Audit):

Finance Committee Meeting Review. Minutes were provided for Council review prior to the meeting.

July 2024 Budget Activity Report. It was moved by Kathy Fotheringham, supported by Harold Bruns to approve the July 2024 Budget Activity Report. Motion approved unanimously.

July 2024 Fund Balance Report. Dave Marquette noted that the Memorial Fund is very high. Pastor Ed said we need to find things to spend it on. It is designated for memorials. Jan Ludwig reported that as a former member of Memorial Fund Committee, sometimes the family designates where the memorial should be spent, but there is currently no designation that she is aware of. It was moved by Dave Marquette, supported by Bill Duggan to approve the July 2024 Fund Balance Report. Motion approved unanimously.

Pastor Report:

- Pastor Ed Ruble provided a report and oral supplements. He had a very busy July and was out of the office a lot. A Celebration of Life was held for Lucille Dubay. St. Peter also celebrated Pastor Erick's 50<sup>th</sup> anniversary. He attended the National Youth

Gathering in New Orleans with TJ. He also attended an ordination. Theology on Tap was a great event. There is another one scheduled for August 29th. There will be a joint service with Trinity on 9/8 for God's Work Our Hands. Servant Keeper has been updated. Many thanks to Peter Fotheringham. Synod sponsored a Looking for Lay Leaders for You are Witnesses of These Things for a retreat at St. Bethany Retreat Center. Education Hour begins on Sunday, 9/15 after worship. Pastor Ed hopes to attend a preaching retreat 10/21-10/23 in Dewitt, MI

It was moved by Harold Bruns, supported by Kathy Fotheringham to accept the August 2024 Pastor's Report. Motion approved unanimously.

#### Old Business:

1. Pete's Pantry Task Group. Pastor Ed reported he met with Sue Towell, and they are looking at assembling a steering committee. This would be a step toward becoming their own ministry. Some of the things they will consider: How often should they distribute? Review of hours. Volunteers are getting older. Members of the steering committee are from both St. Peter and outside of St. Peter.
2. Where are they now? With Servant Keeper being updated, Pastor Ed is looking to make some updates of our roster.
3. Update Constitution/By-Laws. The task force met on 7/25. Task force members will send comments to Gary Goodykoontz who will be the master. The updates are still in progress. The task force hopes to put it together so that it can be presented at the Congregational meeting in November for approval in January. It must be approved by Council, then to the Synod, back to Council, and finally by the Congregation.
4. Progress/Funding for Parking Lot Lights. More money has come in for fundraising. The contractor is slammed right now and also having health issues. It may be a while before they can come out and do the work.
5. Pest Control Update. There is a log that is in the office. Concern was raised that that may not be the best place to keep it since not everyone has access to the office. There is a map and people can place a sticker on the map to indicate what and where pest sightings occur. A mouse was killed in the kitchen. The pantry draws them in. The pest log will be placed on the small table near the bulletin boards. Information will be placed in the bulletin. May be removed from the Agenda.
6. Office Administration Transition Update. Two potential candidates were identified but they did not pan out. Still looking. Pastor reached out to the Woman's Co-op and also reached out to some colleagues. It is also in the bulletin.
7. Heimlich Maneuver Device/Narcan/First Aid Kits. Pastor Ed will talk with Dan the Boy Scout leader today. Karen Lukowski has volunteered to build and maintain the first aid kits.
8. Boy Scouts Property. There is the possibility of adding on to or adjacent to our new shed so that the Boy Scouts have some outdoor space. The Boy Scouts would be responsible for this. Representatives from Worship & Music, Christian Life and Property should get together to move forward. Pastor will talk with the Boy Scouts to see what else they need. They have two trailers that are currently at Chapel Hill. It is better if they can leave them there because they have a neighborhood watch. If they bring them to St. Peter, they will be in the back and subject to being broken into. This will remain as a

place holder.

9. Designation of free will offering from Bratfest. Tabled.

New Business:

1. Approval of Building Usage Schedule. It was moved by Dave Marquette, supported by Bill Duggan to accept the Property Committee recommendation that the fees be adjusted as below, along with simplifying to a flat fee usage rather than the itemized form used previously.

Member usage fees for the building be raised from a suggested donation of \$25 to \$35.

For Wedding:

Building usage: \$200

Building usage with kitchen: \$300

It will be the responsibility of the wedding party to negotiate Pastor's gift, compensation for the organist and supply of all accessories required.

Funeral or Baptism outside of normal worship:

Building usage: \$200

Building usage with kitchen: \$300

It will be the responsibility of the leasing party to negotiate Pastor's gift and compensation for the organist if required. Preparation for or catering of a luncheon will also be the responsibility of the leasing party.

Family gathering, business meetings, Red Cross (after current contract):

Building usage: \$200

Building usage with kitchen: \$300

In all cases it will be the responsibility of the leasing party to leave the premises in an as-found condition unless specifically negotiated otherwise. Parties are to take their items with them. They should also use their own items such as coffee, paper products, etc.

The property committee to be able to negotiate a lower fee.

Suggested implementation date: January 1, 2025. It was unanimous to table the Motion until next month.

2. Flooring Project. Harold Bruns discussed that the flooring needs some help. He believes by having this as a capital project, it is taking too long. Narthex, 2 small hallways, fellowship, wiggle room, and sacristy \$40,700. All the flooring was about \$72,000. Is there money to loan ourselves? Endowment—\$4,500 already designated for the lighting

project. 26,000 available. The quote will be higher. Gary Goodykoontz reported that the mission investment fund gains .6% interest. Harold suggested that we could loan the money to ourselves at a higher interest rate. Or are there members who would be willing to lend us the money? Kathy Fotheringham does not think we should have carpet. Dave Marquette said carpet squares are better than carpet, but vinyl could be used in some areas. Dave Marquette is not in favor of going to the congregation to ask for more money. Pastor Ed suggested that we figure out how much money we could get together and present it to Property. The Finance Committee will get us some numbers.

Committee Reports:

1. Christian Life – did not meet.
2. Finance/Stewardship – met 8/11/24.
3. Outreach – met 7/17/24.
4. Worship & Music – did not meet.
5. Property – met 7/16/2024.

It was moved by Dave Marquette, supported by Harold Bruns to accept the Committee Reports. Motion approved unanimously.

It was moved by Bill Duggan, supported by Harold Bruns to adjourn the meeting. The meeting was adjourned at 7:37 p.m.

The next meeting will be on September 9, 2024, at 6:00 p.m. via Zoom.

Respectfully Submitted by Church Council Member,  
Sue Eifler